



Admissions Process

Enquiry

First Visit
Open Morning/Showround

Complete online application form
including BACS details

Application is reviewed at
every stage

International
sponsorship process

Invited to attend
assessment

We seek references
and reports

Invited to attend a taster day
Buddy selected

Taster day notes reviewed by Head of School
Decision made

International
CAS process

Offer made
Acceptance letter sent
(14 days given to accept)

Acknowledge receipt of acceptance
Move up date given.

Welcome Pack sent

First Day
Buddy meets them in reception

Assessments for 2024 entry will take place on January 15th 2024
Taster Days will take place the week of 29th January 2024

Admissions FAQs

How do I apply for a place at Sancton Wood School?

- The process is shown overleaf.
- Application forms are on our website at: <https://www.sanctonwood.co.uk/apply-now>
- You will be asked to upload the photo page of your child's passport and a copy of their latest school report.
- You will be asked to give your permission for us to contact your child's current school for a reference.
- Please ensure you declare any special educational needs or disabilities, including uploading any relevant documentation, making clear if your child requires any access requirements for assessments.
- You will be asked to make an online card payment of the non-refundable £100 registration fee.
- The admissions team will acknowledge receipt of your application and registration fee. You will also be informed at this stage if there is a place in the year group that you are applying for, or if your application will be placed on a waiting list.
- An invitation will be sent for your child to attend an assessment session.
- A taster day is arranged for your child to spend the day with their peers. During the day the Head of the Prep or Senior school will conduct a short interview with your child.
- A decision on an offer is made.
- If an offer is made you will receive an offer letter and acceptance contract. This would need to be signed and returned with a non-refundable acceptance fee of £250. The place would then be guaranteed.
- A £500 holding fee is then invoiced, this is refunded when a student leaves Sancton Wood, provided the correct notice period has been given to Admissions and no fees are outstanding.

Can we visit the school?

The school holds Open Morning three times a year. You can book an individual family tour at our next Open Morning via our website. Alternatively, you can arrange a personal tour of the school with a member of our admissions team. These tours take place during the school week and give you the opportunity to see the school in action. Tours can be booked by contacting admissions@sanctonwood.co.uk

Do you offer scholarships?

Scholarships are available to pupils entering Sancton Wood at Y3, Y7 and Y9. The application process is open in September for the following academic year. The school reserves the right to vary the number of awards according to the strength of applications and all scholarships awarded are reviewed at the start of a new key stage.

International applications

For further details please contact the International Registrar: victoria.fonzo@sanctonwood.co.uk

When will we know if we have been offered a place?

We aim to let you know the outcome of your child's application 5 to 7 working days after their taster day.