



Sancton Wood Nursery School

Your Fee Sheet

Fees effective from 1st January 2025:

Our nursery opening hours are 8:00am to 6:00pm, Monday to Friday.

The nursery is open for 48 weeks of the year, with closure weeks being:

- 23rd to 31st December 2024 – Christmas Break
- 14th to 21st April 2025 – Easter Break
- 18th to 29th August 2025 – Summer Break

Fees are calculated to take this into account, and reflect a full year divided by 12, so you will pay the same amount each month.

The nursery day will be from 8:00am to 6:00pm as standard. There will not be any early or late stay.

We will have 4 staff inset days each year for training and development. Dates of which are as follows:

2024:	2025:
2nd September - Inset Day	1st January - Bank holiday
3rd September - Inset Day	6th January - Inset Day
	22nd April - Inset Day

Our fees are reviewed each year in line with changes to operational costs.

Full Time Fees from 1 st January 2025: (Attendance each day from 8:00am to 6:00pm)			Fee with 2-year-old Funding (15 hours)
Under 3 years old	Full time	£1,800 per month	£1,421 per month
	4 days	£1,520 per month	£1,141 per month
	3 days (minimum booking pattern)	£1,140 per month	£761 per month



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	Day rate	£95 per day	
			Fee with 3 and 4-year-old Funding (15 hours)
Over 3 years old	Full time	£1,700 per month	£1,444 per month
	4 days	£1,440 per month	£1,184 per month
	3 days (minimum booking pattern)	£1,080 per month	£824 per month
	Day rate	£90 per day	
Our full time nursery school fees include all extras, such as;			
<ul style="list-style-type: none"> • Food, drinks and snacks • Nappies, wipes, creams and toiletries • Consumables and educational materials/activities • Extracurricular activities 			

The Registration Fee is £100 and is non-refundable.

Please note that that a registration fee is not required if you are accessing a fully funded place with no additional hours.

Fees are due monthly in advance prior to the 1st day of each month. An administration charge of £100 plus £100 for each whole week that the amount remains unpaid, will be added should nursery fees not be received by the nursery on time.

Please read our Admissions Policy which forms part of the parent terms and conditions when accepting a place at the nursery.

Deposits:

The deposit for an accepted place is £500. When parents accept the offer of a place, this deposit shall be paid to Sancton Wood School. The deposit is returned to the parents, without interest, after the end of the child's final day with us, taking into account any balance due and assuming that notice has been given in accordance with our Admissions Policy and Parent Terms and Conditions.

Government funding:

Our nurseries will accept the Government 15- and 30-hours funding for all eligible children. Please visit <https://www.gov.uk/help-with-childcare-costs> for details on eligibility and how to access entitlements.



The amount of Government funding provided covers 38 weeks of the year:

For a full time place at our nursery, the amount of funding for 38 weeks is 'stretched' to cover the full year. In this case, 48 weeks.

The decision on the number of spaces or reduced hours will be at the discretion of the nursery on a case-by-case basis.

The nursery is able to offer 1 fully funded place per term, for 15 or 30 hours each week in our Willow Class, where there is no additional charge to parents. This place is offered on a case-by-case basis, considering the need of the family. We will discuss individually, should you wish to apply for a fully funded place, how you can go about accessing this, subject to the nursery having availability.

Please note: Your monthly or termly fees invoice amount due may include Funded Entitlement hours as well as non-FE hours, depending on your child's booking pattern. Sancton Wood Nursery School includes an Extras and Essentials fee to provide additional services not covered by the Government entitlement.

As an example, the Extras and Essentials fee currently equals £1.52 per hour for under 3's and £3.61 per hour for over 3's. Whilst this charge remains voluntary, if parents refuse or are unable to pay the Extras and Essentials fee (see below), then they will need to speak with the Nursery Manager to discuss further. There is both an operational and financial impact on the nursery when this is not paid.

Tax-free childcare:

Tax-free childcare is a method of paying for childcare costs such as nursery fees and provides a significant saving each month. It can be used alongside both 15 and 30 hours of funding.

We accept tax-free childcare as a payment method at all of our nurseries. You will first need to apply for tax-free childcare at <https://www.gov.uk/tax-free-childcare>

Once set up, you can find your chosen nursery by searching for the postcode or the Ofsted registration number.

Childcare vouchers:

For those that receive childcare vouchers, we accept most of the major providers.

Please contact the admissions team to discuss the current scheme you are using.

Extras and Essentials Fee:

Your 15 or 30 hours free childcare entitlement is provided by the Government to cover the cost of delivering childcare, in ratios, for each child. Unfortunately, this doesn't cover the whole cost of



providing a place for your child, as there are additional services that each setting will likely provide – including, but not limited to;

- Food, snacks, and drinks.
- Extracurricular activities.
- Nursery supplies, including crafting and educational materials.
- Consumables, including nappies, wipes, and creams.
- Additional staffing not in ratios, to provide enhanced experiences for children.
- Trips and outings.
- Activities that include additional resources, such as cooking or crafts.
- The cost of administering the funding itself.

Guidance states that parents should expect to contribute towards these as additional charges, on top of the funding that your childcare provider receives.

For this reason, we ask for an additional fee per hour of funding accessed, to be able to deliver the high quality of care and early education we provide. The fee, together with any hours that your child attends the nursery which are not Government funded, forms the price you pay each month.

Whilst this charge remains voluntary, if parents refuse or are unable to pay the 'Extras and Essentials' fee, then they will need to speak with the Nursery Manager to discuss further. There is both an operational and financial impact on the nursery when this is not paid.

Parents can of course provide some resources, supplies, consumables and food by prior arrangement, if these are of the same high quality as those the nursery would supply. If food is brought from home, this needs to adhere to our dietary and allergy policies. If any food brought from home does not follow our strict guidelines, it will be disposed of, and alternatives will be provided by the nursery at a cost to the parent.

We will discuss individually, should you wish to supply some or all of the above, any reduction this may have on your monthly nursery fees.

Giving notice on your child's place:

Once the offer of a place is made for your child, our nurseries will ensure everything is ready for the time they join us. This preparation involves costs such as but not limited to; staffing, supplies and consumables, as well as the fact that their place then becomes reserved.

We understand that cancelling your child's place is sometimes unavoidable however the nursery will need to receive the appropriate notice if you no longer wish for your child to join us.

A request to cancel your child's place with us must be received by the Admissions Manager in line with the following notice periods:

- 2 full calendar months for all year-round attendance
- 1 full term for term-time only attendance



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Please note: Where your child is accessing fully funded or free entitlement only hours, the notice period shall be reduced to 4 weeks.

In all cases where you withdraw your child without providing the notice required as set out above, you will forfeit your deposit. Any fees will also become due in lieu, as set out in the periods above.