

ADMISSIONS PROCESS

Enquiry

Get in touch with our admissions team
admissions@sanctonwood.co.uk

First Visit

Open Morning or private school tour

Application

Complete our online application form
www.sanctonwood.co.uk/apply-now
£120 registration fee

Assessment

Your child is invited to complete an assessment (year 3 upwards)

References & Reports

We request the relevant school reports and references

Taster day

Experience life at Sancton Wood
Prep School: 2 days Senior School: 1 day

Buddy Selected

A buddy is chosen to help your child settle in and feel welcome

Information Reviewed

Taster day feedback, reports and references reviewed by the Head of School

Decision

Admissions decision made

Offer

Formal offer of a place made

Welcome Pack

Your family will receive everything you need to prepare for joining us

First Day

Your Child's journey at Sancton Wood begins

Their buddy will meet them on arrival and help them settle into school life



ADMISSIONS FAQs

How do I apply for a place at Sancton Wood School?

- The process is shown overleaf.
- Application forms are on our website at: www.sanctonwood.co.uk/apply-now.
- You will be asked to upload the photo page of your child's passport and a copy of their latest school report
- You will be asked to give your permission for us to contact your child's current school for a reference.
- Please ensure you declare any special educational needs or disabilities, including uploading any relevant documentation.
- You will be asked to make an online card payment of the non-refundable £120 registration fee.
- An invitation will be sent for your child to attend an assessment session
- A taster day is arranged for your child to spend time with their peers. During the day the Head of the Prep or Senior school will conduct a short interview with your child.
- A decision on an offer is made
- If an offer is made you will receive an offer letter and acceptance contract.
- A £500 holding fee is then invoiced, this is refunded when a student leaves Sancton Wood, provided the correct notice period has been given to Admissions and no fees are outstanding.

How do I apply for a place at Sancton Wood School?

The school holds an Open Morning three times a year. You can book an individual family tour at our next Open Morning via our website. Alternatively, you can arrange a personal tour of the school with a member of our admissions team. These tours take place during the school week and give you the opportunity to see the school in action. Tours can be booked by contacting:

admissions@sanctonwood.co.uk

When will we know if we have been offered a place?

We aim to let you know the outcome of your child's application 5 to 7 working days after their taster day.